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| <b>Job Title</b>    | Family Engagement & Enhancement Coordinator           |
| <b>Organization</b> | Zaag'idiwin Ngodoodegizwin Dibendaagizwin Naaknigewin |
| <b>Reports To</b>   | Director of Minogi'aawas                              |
| <b>Salary Range</b> | \$74,540-\$77,370 annually                            |
| <b>Location</b>     | 9 Village Road, Southampton, Ontario N0H 2L0          |
| <b>Job Type</b>     | (1) Full-Time, Contract Position                      |

## **About Zaag'idiwin Ngodoodegizwin Dibendaagizwin Naaknigewin Inc.**

Zaag'idiwin is a newly established organization dedicated to promoting the wellbeing of Saugeen First Nation children and families and building capacity to operationalize Saugeen's child wellbeing law, Zaag'idiwin. Saugeen children and families are at the core of who we are – they are our most valuable resource. We believe it is our collective responsibility as Saugeen to care for one another.

### **Position Overview**

The Family Engagement & Enhancement Coordinator is responsible for leading culturally grounded, prevention-focused, and family-centered engagement strategies that strengthen the wellbeing, safety, and unity of families within Saugeen First Nation. Working under the direction of the Director of Minogi'aawas, this role supports Nation-led efforts to ensure families remain connected to their community, culture, and supports, in alignment with Saugeen's laws, teachings, and inherent jurisdiction over child and family wellbeing.

The Coordinator works directly with families, Elders, Knowledge Keepers, youth, and community partners to strengthen relationships, identify support needs, and coordinate holistic programs and activities that promote family wellness. A key responsibility includes planning, coordinating, and delivering family-focused events, gatherings, and cultural activities that build connection, support healing, and foster cultural pride.

This role plays an essential part in ensuring that family voices are heard, respected, and meaningfully incorporated into planning, service delivery, and Nation-directed child and family wellbeing pathways.

### **Key Responsibilities**

#### **Family Engagement & Support**

- Build trusting, respectful relationships with children, youth, parents, caregivers, and extended family networks.
- Facilitate culturally grounded engagement sessions, home visits, family gatherings, and circles to strengthen communication and collaboration.
- Work with families to identify strengths, needs, goals, and community-based supports that promote wellness and family unity.
- Coordinate referrals, navigation support, and connections to cultural, community, and wellness services.

### **Cultural & Community Coordination**

- Collaborate with Elders, Knowledge Keepers, and cultural practitioners to embed Nation-specific teachings, language, practices, and protocols in family support activities.
- Support the promotion, participation, and coordination of cultural workshops, ceremonies, parenting programs, land-based activities, and family enhancement initiatives.
- Ensure services reflect the Nation's laws, values, and traditional approaches to family wellbeing.

### **Prevention & Early Intervention**

- Provide support that prevents crisis, reduces risks, and strengthens protective factors within families.
- Assist families in accessing wraparound supports such as mental health resources, housing supports, education services, and community programs.
- Identify barriers to wellbeing and work collaboratively with families and service teams to address them.

### **Advocacy & Family Voice**

- Advocate for families within service planning, interagency meetings, and collaboration processes.
- Ensure families have strong representation and participation in planning, decision making, and program development.
- Support youth and families to meaningfully contribute to Minogi'aawas initiatives and Nation-led child wellbeing strategies.

### **Collaboration & Team Support**

- Work closely with the Director of Minogi'aawas and program teams to align engagement activities with the Nation's child and family wellbeing model.
- Collaborate with internal and external partners—including education, health, cultural, and social service organizations—to coordinate supports.
- Participate in program planning, training, case discussions (within appropriate boundaries), and cross-functional initiatives.

### **Documentation & Reporting**

- Maintain accurate, respectful, and timely documentation in accordance with Nation policies, privacy standards, and cultural protocols.
- Track engagement outcomes, family needs, program participation, and overall progress to support continuous improvement.
- Assist with reports, data collection, and evaluation activities that strengthen program development.

## **Qualifications**

### **Education & Experience**

- Diploma or degree in Social Work, Child & Youth Care, Indigenous Studies, Family Support, Community Work, or a related field; equivalent experience will be considered.
- Experience working with Indigenous families, communities, or family wellness programs.
- Knowledge of First Nation child and family wellbeing, family preservation, and culturally grounded service approaches.
- Experience supporting family engagement, case navigation, or community-based prevention programs is an asset.

### **Knowledge, Skills & Competencies**

- Understanding of Indigenous worldviews, Nation-specific teachings, and culturally safe practices.
- Strong interpersonal skills and the ability to build respectful, trusting relationships.
- Ability to work supportively with families during times of stress while promoting strengths and resilience.
- Knowledge of community resources, holistic wellness supports, and wraparound service models.
- Strong communication, facilitation, and advocacy skills.
- Ability to maintain confidentiality, uphold cultural protocols, and work in a team-based environment.

### **Assets**

- Knowledge of Bill C-92 and Nation-led child welfare jurisdiction.
- Experience engaging Elders and cultural practitioners in program delivery.
- Connection to the community, language, culture, or lived experience.

### **Working Conditions**

- Combination of office, community-based, home-based, and land-based work.
- Participation in cultural gatherings, ceremonies, and community events may be required.
- Some travel may be required to support family engagement and interagency collaboration.

### **Overall Impact**

The Family Engagement & Enhancement Coordinator plays a vital role in supporting families, strengthening cultural identity, and contributing to a fully Nation-led child and family wellbeing system. Through relationship-building, cultural grounding, and a prevention-focused approach, this role helps ensure children remain connected to family, community, and Nation.

## **Equal Opportunity & Preference**

Zaag'idiwin promotes equal employment opportunities. Preference will be given to candidates who identify as Indigenous, particularly those who are members of Saugeen First Nation, in alignment with the needs of the communities we serve.

## **How to Apply**

Interested candidates are invited to submit their **resume and cover letter**, in Word or PDF, to [hr@zaagidiwin.ca](mailto:hr@zaagidiwin.ca).

Please include “Family Engagement & Enhancement Coordinator – [Your Name]” in the subject line.

Applications will be accepted **until 4:00 p.m. Friday, December 26, 2025**.